









# Quadra Software Modules - Features & Benefits

Module	Features	Benefits
 <b>Quadra Base Module - Foundation Layer</b> <ul style="list-style-type: none"> <li>• Web-based (no user software to install)</li> <li>• Granular user setup security options per module</li> <li>• Application configuration and user activity monitoring</li> </ul>		<ul style="list-style-type: none"> <li>• Easy to maintain and deploy</li> <li>• Available on virtually any hardware platform</li> <li>• Increase security for sensitive data</li> </ul>
 <b>Quadra Job Cost Estimating Core</b> <b>Estimate using:</b> <ul style="list-style-type: none"> <li>• Seamless integration with Key2Act Job Cost and GP Financials</li> <li>• Leverage customer addresses, cost codes, and real time inventory pricing</li> <li>• Assemblies - optional and linked items, Macros Global Units, divisional and fixed pricing, stock and non-stock items</li> <li>• Templates, copy jobs or portions of previous jobs, takeoffs and also files</li> </ul> <b>Customize Estimates:</b> <ul style="list-style-type: none"> <li>• By location or area</li> <li>• Apply bulk updates, edit bid pricing and percent markups</li> </ul> <b>Generate:</b> <ul style="list-style-type: none"> <li>• Customizable quotes</li> <li>• Bill of Material and Estimate to Actual reports</li> <li>• Auto-create approved bids in Job Cost</li> </ul>		<ul style="list-style-type: none"> <li>• Eliminate duplicate data entry</li> <li>• Eliminate outdated Excel spreadsheets</li> <li>• Reduce keying errors</li> <li>• Save time by not having multiple departments correcting job details</li> <li>• Reduce the risk of under or over estimating with real-time costing</li> <li>• Eliminate cost overruns</li> <li>• Generate more estimates in less time</li> <li>• Improve communication with team members</li> <li>• Provide only the information users need to see</li> </ul>
 <b>Vendor Requisition Module</b> <ul style="list-style-type: none"> <li>• Automatic generation of vendor pricing sheet for vendors</li> <li>• Import new items, quantities and prices from vendors</li> <li>• Hold pricing and quantity of items for specific jobs from vendors with an expiry date</li> <li>• Vendor pricing comparison and selection</li> </ul>		<ul style="list-style-type: none"> <li>• Save time on generating list of required job items for pricing</li> <li>• Easy comparison of vendor pricing in one screen</li> <li>• Faster automation of purchase order creation from selected vendors and their items</li> </ul>
 <b>Quadra PO and SOP Module</b> Create Sales Orders directly from approved estimates: <ul style="list-style-type: none"> <li>• Create SOPs by locations, inventory, categories, item status, etc.</li> <li>• Update inventory commitments in GP</li> <li>• Create SOPs for non-stock items and add items to existing SOPs</li> </ul> Create Purchase Orders from approved estimates: <ul style="list-style-type: none"> <li>• Multiple filter and sort options for easy selection</li> <li>• View, compare and select supplier and available prices</li> <li>• Create POs for non-stock items and add items to existing POs</li> </ul>		<ul style="list-style-type: none"> <li>• Create multiple sales orders or POs from approved estimates directly to KEY2ACT and GP</li> <li>• Eliminate duplicate data entry</li> <li>• Reduce time to generate orders</li> <li>• Reduce production delays</li> <li>• Pay the best price</li> <li>• Improve communication with vendors</li> <li>• Auto-populate PO module with granular details</li> </ul>
  <b>Quadra Work Flow and Work Management Module</b> Project, Approvals and Alerts Management <ul style="list-style-type: none"> <li>• Customizable tasks and templates</li> <li>• Task approvals</li> <li>• Prerequisite tasks including tasks from other jobs</li> <li>• Assign tasks to users or groups and send alerts</li> <li>• Track duration, start and end dates</li> <li>• Customizable Progress Reports</li> <li>• Customizable workflow</li> <li>• Track comments and files per task</li> </ul>		<ul style="list-style-type: none"> <li>• Setup rules on approvals</li> <li>• Stay on top of your tasks as well as others</li> <li>• Ensure critical resources are deployed correctly</li> <li>• No missed steps in your workflow</li> <li>• Logging and Auditing</li> <li>• Update multiple tasks from the Progress Report</li> </ul>
 <b>Field Quoting Core Module</b> <ul style="list-style-type: none"> <li>• Fully integrated with KEY2ACT</li> <li>• Search by customer name, location, equipment, recommendation or quote</li> <li>• Bar code scan capability</li> <li>• View customer records</li> <li>• Real time field approval and capture customer sign off</li> <li>• Review comments, upload images, videos or voice memos</li> </ul>		<ul style="list-style-type: none"> <li>• Setup rules on approvals</li> <li>• Empower and incentivize your technicians</li> <li>• Improve customer service</li> <li>• Increase sales opportunities</li> <li>• Reduce duplicate data entry</li> <li>• Improve accuracy and streamline processes</li> </ul>
 <b>Service Contract Estimating</b> <ul style="list-style-type: none"> <li>• Fully integrated with KEY2ACT</li> <li>• Quickly create or copy service contracts for new or existing customers</li> <li>• Pulls in customer equipment and material lists</li> <li>• Intuitive system predicts required parts by equipment make and model</li> <li>• Add task lists and adjust by various values including tech level, frequency and factoring</li> <li>• Adjust for standard service or guaranteed maintenance contracts</li> <li>• Adjust by a variety of parameters including cost, gross margin, commissions, etc.</li> </ul>		<ul style="list-style-type: none"> <li>• Reduce time generating and maintain service contracts</li> <li>• Track full history of service contract quotes generated by sales staff over time</li> <li>• Improve accuracy</li> <li>• Simplify the management of the approval process</li> <li>• Offer customers service options with minimal effort</li> <li>• Increase profits by reducing risk</li> <li>• Travel time and material list automated calculator reduces guessing</li> </ul>

